



TOP TEN HR MISTAKES*

**and how to avoid them*



LAURA A. BALSON



Please join us for an informative Lunch +Learn to discover how to safeguard your business by avoiding costly HR mistakes.

Presented by GCT attorney Laura A. Balson.

DATE: THURSDAY 3.14.19

TIME: 11:30 AM–1:00 PM

LOCATION:

GOLAN CHRISTIE TAGLIA
70 WEST MADISON STREET
SUITE 1500
CHICAGO, IL 60602

SCHEDULE:

REGISTRATION & LUNCH:
11:30 AM–12:00 PM

PROGRAM:

12:00 PM–1:00 PM

1.	MAKING AMBIGUOUS JOB OFFERS
2.	ERRORS IN EXEMPTION STATUS CLASSIFICATION
3.	NEGLIGENT TIME-TRACKING OF NON-EXEMPT EMPLOYEES
4.	UNPAID STAFF IN VIOLATION OF FLSA RULES
5.	PAYING LESS THAN MINIMUM WAGE
6.	NOT PROVIDING MANDATORY PAID SICK LEAVE
7.	VERBAL BONUS AGREEMENTS
8.	RESTRICTIVE COVENANT AGREEMENTS THAT ARE NOT ENFORCEABLE
9.	SEPARATION AGREEMENTS THAT NEGATE EMPLOYMENT AGREEMENTS
10.	MISHANDLING INTERNAL EMPLOYEE COMPLAINTS

* THIS PROGRAM IS PENDING FOR SHRM AND HRCI CREDIT (1 HOUR).

RSVP BY MARCH 6 TO JASMIN MOULD AT:

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